

Public Document Pack



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7 August 2017

Dear Councillor

NOTICE OF INTENTION TO HOLD A PRIVATE MEETING OF CABINET

Please find attached a notice relating to the consideration of three exempt reports at the Cabinet meeting to be held on 4 September, of which the requisite notice has not been given. However, the Chairman of the Scrutiny (Policy and Performance) Committee has given his consent for these reports to be considered.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Support Officer

ENCL

1 **NOTICE OF INTENTION TO HOLD CABINET MEETING IN PRIVATE** (Pages 2-3)



DEMOCRATIC SUPPORT SECTION ONLY	
Notice No:	_____
Publication Date:	<u>07/08/17</u>

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Intention to Hold a Cabinet Meeting (or parts of it) in Private

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into force on 10 September 2012. These prescribe that 28 clear days' notice must be given by a decision-making body where it intends to hold the whole or part of a meeting in private because confidential or exempt information would otherwise be disclosed.

Under Section 5 (6) of the above-mentioned Regulations, it is permissible to hold a meeting (or parts of it) in private, notwithstanding that 28 days' notice has not been given, provided the Chairman of the relevant Scrutiny Committee has agreed that the meeting is urgent and cannot reasonably be deferred. The local authority is thereafter obliged to publish a notice setting out the reasons why the meeting is urgent and cannot reasonably be deferred.

A. Date of Cabinet meeting and agenda items:

4 September 2017

The press and public will be excluded from the meeting during consideration of the following exempt agenda items:

- The award of flat roofing contract (2017-2020)
- The award of pitched roofing contract (2017-2020)
- The award of replacement uPVC windows and doors contract (2017-2020)


(Exempt under paragraph 3 (Information relating to the financial or business affairs of any particular person [including the authority holding that information]) of Part 1 of Schedule 12A of the Local Government Act 1972.)

B: Reasons why the meeting is urgent and cannot reasonably be deferred:

Unfortunately the requisite notice of these decisions was not given. A deferral of these decisions will lead to a delay in carrying out important works to the Council's social housing.

C: Agreement to meeting (or parts of it) being held in private:

I agree that part of the Cabinet meeting to be held on 4 September 2017 should be held in private in order to consider the restricted reports relating to the award of contracts for flat and pitched roofing and replacement uPVC windows and doors.

Signed:  _____
(Chairman of Scrutiny (Policy & Performance) Committee)

Date: 7 August 2017